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XMETAL FOR DITA WORKSHOP



*Training
By
Method M*

Learning how to use XMetal Author to effectively create and publish DITA content

If you're using XMetal to author and edit DITA content, this workshop will help you hit the ground running with XMetal. Learn how to make best use of the power inherent in XMetal to get the most out of the DITA standard.

XMetal for DITA Workshop

LEARNING HOW TO USE XMETAL AUTHOR TO EFFECTIVELY CREATE AND PUBLISH DITA CONTENT

Target Audiences

This workshop is meant for technical writers, editors, information architects, translators, and managers of technical documentation groups who will be using XMetal to create, maintain and publish DITA content.

About the Workshop

The XMetal for DITA Workshop provides you with the tools that you need to create, edit, publish and maintain DITA content with XMetal Author. You will learn to leverage the built-in-functionality of XMetal to produce DITA content and publish content to PDF, help, HTML and other outputs. You will finish the workshop with hands-on experience in creating topics, assembling topics in DITA maps, linking between topics, setting relationships between topics for automated related topics links using relationship tables, publishing content with filtering, setting and using conditions, and reusing content.

The workshop reinforces the skills learned in the DITA Immersion Workshop and focuses you on using XMetal effectively to deliver what your users need to succeed.

What You Will Learn

The workshop reinforces the skills learned in the DITA Immersion Workshop and focuses you on using XMetal effectively to deliver what your users need to succeed.

- Create standalone DITA topics.
- Assemble topics into DITA maps.
- Create navigation systems from your content using DITA maps.
- String together multiple DITA maps.
- Edit content using XMetal multiple document.
- Edit in normal view (almost WYSIWIG, tag view and code view).
- Use the XMetal Element List, and the Attribute Inspector for best productivity
- Set conditions.
- Create custom conditions.
- Specify conditions and parameters for DITA maps.
- Create reusable components.
- Reuse content and update reusable components.

- Publish content for different delivery formats using the DITA Open Toolkit and using RenderX.
- Filtering output –set conditions for publishing.
- Set and use variables.
- Create relationship links between topics. Use family, sequence and other relationships.
- Relationship tables.
- Setting content as source-only or target-only for relationships.
- Cross-reference external and internal content.
- Graphics – import, positioning, captions and presentation.
- Tables – manipulate table features for maximum benefit. Merge cells. Specify heading rows. Set attributes.
- Troubleshooting validation problems and publishing problems.

This workshop is very hands-on. As each workshop concept is introduced you will work on implementing the concept on your own computer. You can bring your own content to practice on and get the most out of the workshop. This workshop gets you started doing real work right away.

Registration and Cost

Duration

The workshop includes six hours of instruction and practice.

Group Size

Group size is typically 8-10 students, encouraging active participation. Participation is limited to maximum 15 students.

Equipment

Ideally, each student should come with a notebook computer for the practice drills and to present sample work. XMetal Author DITA edition should be installed on each student's computer.

Cost

- Cost per participant: \$350 +VAT.
- 10% discount for two participants from the same company, for STC members, for members of the Yokneam Forum of Technical Writers, or for participants who sign up at one time to multiple workshops in the DITA series. No double discounts available. Fees include all workshop materials, lunch, and refreshments.

Hosting a Workshop at Your Site

You can host a workshop at your site, saving your employees travel time and overhead. The workshop may be in-house (just for your employees) or open to registration to staff outside of your company.

Your Company Provides:	<p>Meeting room for the workshop, including LCD projector, a screen in the front of the room, whiteboard or flip chart, markers for whiteboard or flip chart.</p> <p>Refreshments, lunch and parking. Arrange refreshments (coffee, tea, water, and fruit or pastries), lunch and parking for workshop participants.</p>
Method M provides	<p>Instruction. Method M provides the instructor and any instructional material provided to attendees.</p>
Cancellation	<p>Your company or Method M may cancel the workshop for any reason by giving written notice at least 15 working days prior to the scheduled commencement date.</p>
For in-house workshops (company staff only)	<p>The cost for a one-day in-house workshop is 8,370 NIS + VAT. Registration is limited to maximum 15 participants, all of whom are employees of your company or full-time contractors for your company.</p>
For open workshops (staff from other companies)	<p>Minimum of one paid enrollment from your company. As a workshop sponsor, you will be entitled to enroll two employees for the price of 1, or four employees for the price of two.</p> <p>Registration is limited to a maximum of 15 participants.</p> <p>Method M will publicize the workshop so the minimum class enrollment is reached. We'll post notices on the web and appropriate forums, list the workshop on our Web site and promote in promotional mailings.</p>

Workshop Dates and How to Register

To find out the dates of upcoming workshops, visit www.methodm.com/training/ or e-mail info@methodm.com, or call +972-50-693-6008. Flexible dates for workshops hosted at your company's site are available.